

February 20, 2019

Chairman Duffy called meeting to order at 10:00 a.m. with all members present. Zinnel moved Behn seconded motion to approve the February 13 2019 meeting minutes. No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Behn moved Zinnel seconded the motion to approve the agenda as published. NO: None; YES: Duffy, Zinnel and Behn. Motion passed.

Russ Stevens, Buildings and Grounds presented departmental update.

Zinnel moved Behn seconded motion to adopt Resolution No. 19-07 Schedule of Fees for the Department of Planning and Development and Health and Sanitation as follows. NO: None; YES: Duffy, Zinnel and Behn. Motion passed.

**RESOLUTION NO. 19-07**

*Resolution for adoption of new Schedule of Fees for the Department of Planning and Development Department and Health and Sanitation*

RESOLUTION SUMMARY: BOONE COUNTY WILL INCREASE FEES PERIODICALLY AS A MEANS OF EQUALIZING FEE STANDARDS.

**WHEREAS,** The Planning and Development Department has established a need for increased fees to balance the Consumer Price Index of services and an irregular fee structure among other similar departments across the state, and

**WHEREAS,** Boone County believes that fees should reflect, as accurate as possible, the cost of supplying services, and

**WHEREAS,** Boone County establishes the following schedule of fees for the Planning and Development Department:

**SCHEDULE OF FEES**

*Last Amended on February 20<sup>th</sup>, 2019*

**Zoning Permit**

Permit fees are figured on the rough valuation of construction. Below are the estimated cost per sq foot. The square footage of construction is multiplied by the valuation and the permit fee is figured.

Type of <i>Non-Farm</i> Use	Valuation per sq ft.
Residential Wood Frame Dwelling	\$60.00
Residential Basement Area	\$30.00
Residential Dwelling Addition	\$45.00
Residential Accessory Structure (greater than 120 sq .ft.)	\$30.00
Residential Accessory Pole Building (unfinished inside)	\$ 18.00
Residential Deck (attached to permanent structure)	\$25.00
Residential New Modular Home (factory built)	\$60.00
Commercial & Industrial (includes agricultural related businesses)	\$60.00
<b>** Fee for Construction Below \$25,000 are shown as follows:</b>	
	<b>Up to \$10,000 &gt;&gt;&gt;&gt; \$30.00 Minimum</b>
	<b>\$10,001 to \$25,000 &gt;&gt;&gt;&gt; \$35.00 Minimum</b>
<b>*** Maximum Fee Amount for Construction:</b>	
	<b>\$1,250.00 Maximum</b>
<ul style="list-style-type: none"> <li>• Double permit fees for all construction started without a valid permit.</li> </ul>	

<b><i>Other Misc Fees/Permits [Flat Fees]</i></b>	
Mobile Home/Trailer (D.O.T. VIN No. on chassis)	\$75
E 911 Addressing w/ Sign/Hardware	\$35
E 911 Flag Mount Sign Replacement	\$15
E 911 Flag Mount Hardware Replacement	\$15
Home Occupations & Home Based Businesses	\$75
Flood Plain Review (includes County Tile Review)	\$30
Swimming Pool Water Test	\$ 5
Passport Photos (when available)	\$ 10
<b><i>Planning &amp; Zoning Board Application Fees</i></b>	
Variance	\$100
Rezoning (map or text amendment)	\$200
Conditional Use Processing Fee (a.k.a. special exception)	\$150
Board of Adjustment Appeal	\$200
Tower Fees	
Cellular Tower	\$500
Temporary Meteorological	\$250
Commercial WECs	\$500
Residential WECs	\$250
<b><i>Land Division Applications</i></b>	
Land Division Applications	\$40.00
Subdivision: 3 or more lots: Preliminary Plat (\$325 flat fee plus \$10 per lot)	\$325 (+10/lot)
Subdivision: 3 or more lots: Final Plat	\$125
Street Sign Administration & Installation Fee/intersection	\$125.00
<b><i>Health and Sanitation</i></b>	
<b>Septic Permit (including perc test, permit, and final inspection)</b>	\$200.00
<i>Perc Test/Site Evaluation</i>	\$75.00
Additional site visit (each)	\$25.00
Requested System (Sand Filter, Peat Filter, Mound or Mechanical) - permit only	\$125.00
Well Permits	\$75.00
Salvage Yard Permit	\$100.00
Radon Test Kits	Actual Cost – (Currently: Short Term - \$ 8    Mailing \$ 2    Long Term \$ 25)
Lead Water Test	(not covered by Grants to Counties program)    \$ 60.00

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BOONE COUNTY, IOWA AS FOLLOWS:**

**SECTION ONE:** That Boone County shall, and it does hereby, approve a new Schedule of Fees as noted hereinabove.

**SECTION TWO:** That this Resolution shall be in full force and effect upon adoption. Approved and adopted February 20, 2019.

Board reviewed and placed on file County Attorney Collections Reports July 1, 2018 to January 31, 2019.

Behn moved Zinnel seconded motion to approve Class C Liquor License, Outdoor Service and Sunday Sales for Honey Creek Golf Club. NO: None; YES: Duffy, Zinnel and Behn. Motion passed.

Behn moved Duffy seconded motion to remove South Story Bank and Trust in Huxley, Iowa for the amount of \$2,000,000 from the Boone County Treasurer's list of approved depositories. NO: None; YES: Duffy and Behn. Abstain: Zinnel. Motion passed.

Behn moved Duffy seconded motion to add United Bank of Iowa in Boone, Iowa for the amount of \$7,000,000 to the Boone County Treasurer's list of depositories. NO: None; YES: Duffy and Behn. Abstain: Zinnel. Motion passed.

Revised designation from January 2, 2019 depositories and amounts for the deposit for funds of Boone County Treasurer in the amounts not to exceed the sum set opposite the name of each depository.

Boone State Bank and Trust Co. - Boone	\$25,000,000
U S Bank -Boone	\$10,000,000
City State Bank - Madrid	\$20,000,000
Vision Bank - Boone/Ogden	\$20,000,000
IPAIT - Des Moines	\$ 8,000,000
Security Savings Bank of Boxholm	\$10,000,000
United Bank of Iowa - Boone	\$ 7,000,000

Behn moved Zinnel seconded motion to decline funding request from Highway 30 Coalition of \$200 annual dues. NO: None; YES: Duffy, Zinnel and Behn. Motion passed.

Board reviewed Boone County Conservation Board Applications and schedule interviews on March 13, 2019.

Zinnel moved Behn seconded motion to approve secondary road claims #23470 to #23500 and other county claims #154101 to #154282 totaling \$346,342.92 and issuance of warrants #42014 to #42175 in payment of same. Handwritten warrants #41844 to #41846 totaling \$8,531.17 are hereby approved for publication. Total claims approved for publication is \$354,874.09. NO: None; YES: Duffy, Zinnel and Behn. Motion passed.

Zinnel moved Behn seconded motion to approve drainage claims #495 to #499 totaling \$15,069.50 and issuance of drainage warrants #701 to #706 in payment of same. NO: None; YES: Duffy, Zinnel and Behn. Motion passed.

Scott Kruse, Boone County Engineer presented departmental update.

Open Weed Spray Quotes

- B & W Control Specialist \$35,708

Open Brush Spray Quotes

- B & W Control Specialist not to exceed \$47,152

Open Guardrail Spray Quotes

- B & W Control Specialist \$4,448.25

Zinnel moved Behn seconded motion to award Weed Spraying bid \$35,708.00; Guardrail Spray bid \$4,448.25; and Brush Spray bid to B & W Control Specialists as they submitted the only quotes. NO: None; YES: Duffy, Zinnel and Behn. Motion passed.

Zinnel moved Behn seconded motion to approve signing contract with Vogel Traffic Services for Pavement Markings. NO: None; YES: Duffy, Zinnel and Behn. Motion passed.

Duffy adjourned the meeting at 11:55 a.m.

These minutes were approved February 27, 2019.

Attest: Philippe E. Meier  
Boone County Auditor

Boone County Claims Listing for 02/20/2019  
General Basic Fund

Personnel Hiring Expenses	
Boone Co Family Medicine	177.00
UnityPoint Clinic	42.00
Board of Health	

Home Care Services	594.15
Garden & Lawn	
Iowa Dept of Transportation	228.00
Food & Provisions	
Steven K Nugteren	270.95
Custodial Supplies	
Central Iowa Distributing	451.10
Midwest Quality Wholesale, Inc	462.97
Fuels	
Boone Co Treasurer	1024.98
Doolittle Oil	468.31
Martin Oil Wholesale	1901.89
O'Reilly Automotive, Inc.	52.46
Ogden Farm & Feed Center	29.78
Van Wall Equipment	144.40
Minor Mv Parts & Access	
Madrid Automotive	20.60
MTI Distributing, Inc	876.91
O'Reilly Automotive, Inc.	52.59
Ogden Farm & Feed Center	107.45
Stationery & Forms	
Access Systems	226.20
Card Services - VISA	17.11
Culligan of Boone	71.40
L-Tron Corp	172.00
Quill Corporation	87.98
Stone Printing	295.17
Sunstrom Miller Press	173.60
Wal-Mart Community	82.68
Wilcox Printing & Publishing	168.00
Magazines, Period. & Books	
Thomson Reuters	807.35
Wearing Apparel & Uniform	
Card Services - VISA	153.11-
Jax Mercantile Co	29.99
John M McCormick	149.80
Food & Provisions	
Fareway	2482.97
Martin Bros	4452.66
Polk County Treasurer Polk Cou	585.00
Utilities Payments	
Alliant Energy	671.63
Sheriff Transportation	
Boone Co Sheriff	281.30
Shelter Care	
Youth Shelter Care of N.C.I.	1446.15
Official Pub. & Legal Not.	
GateHouse Media Iowa	336.96
Board Proceedings	
GateHouse Media Iowa	1027.12
Postage & Mailing	
Card Services - VISA	26.42
TotalFunds	5000.00
Employee Mileage & Subsistence	
Boone Co Family Medicine	177.00
Matthew J Speers	50.90
Telephone Services	
Networkfleet, Inc.	13.00
Webster Calhoun Telephone Co	207.26
Windstream	174.19
Care of Prisoners	

Bob Barker Co	1432.03
Card Services - VISA	29.94
Thrifty White Pharmacy	257.25
Data Processing Services	
The Barrier Group	3000.00
Card Services - VISA	325.92
InfoBunker	90.00
Educational & Training Service	
Bomgaars	88.43
Boone Co Recorder	196.40
Card Services - VISA	1349.35
Elite K-9, Inc	77.95
ISSDA	350.00
Jax Mercantile Co	364.65
Lowe's Companies, Inc.	239.50
Stanard & Assoc.	26.00
Wal-Mart Community	51.83
Legal & Court-Related Services	
Ahlers, Cooney, P.C. Attn: Moll	837.50
Pamela J Burkle	105.00
Card Services - VISA	99.68
Cooper Goedicke Reimer & Reese	642.11
Dallas Co Sheriff	54.62
Greene Co Sheriff	93.48
Johnson Law Firm, PC	162.00
Treasurer State of Iowa Proper	7.00
Webster Co Sheriff	70.00
Medical & Health Services	
Scott Thiel	250.00
Natural & LP Gas	
Alliant Energy	4953.32
Electric Light & Power	
Alliant Energy	6829.52
Midland Power Cooperative	1572.14
Ogden Municipal Utilities	342.50
Xenia Rural Water District	234.70
MV Equip Rep Outside Serv	
Boone Hardware	26.91
Condon's Services Ltd.	219.99
Farley's Tire	146.34
Pat Clemons Inc	1615.99
Building Repair	
Boone Ace Hardware	123.51
Builders FirstSource	441.06
Carson Electric, Inc	62.50
Grainger Parts	1521.10
Lowe's Companies, Inc.	265.05
Menards	3109.64
Midland Power Cooperative	175.00
Ogden Farm & Feed Center	371.95
Fixed Plant Equipment Repair	
Schumacher Elevator Co.	330.97
Office Equip & Furn.Rep.	
Stone Printing	85.39
Sunstrom Miller Press	91.00
UnityPoint Clinic	42.00
Well Capping	
State Hygienic Laboratory	20.00
Cleaning & Sanitary	
Central Iowa Distributing	542.90
The Portable Pro, Inc	200.00

Tom Walters Company	135.00
Wal-Mart Community	33.36
Dues & Memberships	
Card Services - VISA	270.00
I.C.C.S.	40.00
Contrib.-Other Gov.&Organ	
Boone Economic Growth Corp	35000.00
K W B G	1300.50
Vivid Images	45.00
Investigation Expense	
Card Services - VISA	34.00
Miscellaneous Expense	
Boone Co Treasurer	101.00
Contract Services	
A & M Laundry, Inc	279.97
Equipment Purchases	
Card Services - VISA	102.26
Data Processing Equip.	
IMAGETek, Inc	6681.00
Stone Printing	87.99
Shop Equipment	
Bomgaars	117.48
CINTAS First Aid & Safety	104.00
Lowe's Companies, Inc.	10.53
Menards	78.73
Ogden Farm & Feed Center	52.65
Other Equipment/Radio, etc	
Mid-America Publishing Corp	557.28
Wal-Mart Community	11.76
Web Site Expenditures	
Card Services - VISA	25.00
Gen Supp Fund	
Postage & Mailing	
Boone Post Office	500.00
MH-DD Services Fund	
Employee H.Ins-Co.Contrib	
Boone Co Treasurer	1253.22
Mental Health Advocates	
Card Services - VISA	24.99
Rural Serv Basic Fnd	
Township Officials	
Alan Lamm	15.00
Laverne Lingren	15.00
Dan Schall	15.00
Shelly Schall	15.00
Contrib.-Other Gov.&Organ	
Boone Co Landfill	31008.75
Secondary Road Fund	
Cover Aggregate & Sand	
Builders FirstSource	68.18
Iowa Dept of Natural Resource	175.00
Shawn Weigel	74.88
Supplies	
Card Services - VISA	768.00
Hardware	
Lawson Products, Inc.	143.91
Ogden Farm & Feed Center	5.48
Fuels	
Diamond Oil Company	14814.98
Geode Environmental	2052.00
Safety Items	

Boone Co Family Medicine	81.00
Card Services - VISA	359.52
CINTAS First Aid & Safety	63.75
UnityPoint Clinic	126.00
Tires & Tubes	
Heartland Tire & Auto Center	34.49
Minor Mv Parts & Access	
A & M Laundry, Inc	406.45
Ames Hydraulics, Inc.	489.71
Certified Power, Inc.	194.58
Equipment Blades Inc	11600.00
Fast Lane Motor Parts	216.73
Lawson Products, Inc.	121.00
Midwest Wheel Co	795.00
Ogden Farm & Feed Center	119.59
Pat Clemons Inc	49.23
Sioux City Foundry Co.	15463.50
Ziegler Inc.	30161.56
Minor Equip & Hand Tools	
Snap-On Tools	80.75
Official Pub.& Legal Not.	
GateHouse Media Iowa	17.10
Postage & Mailing	
Card Services - VISA	25.80
Telephone Services	
Anthony L Powers	30.00
Labor Relations Services	
Ahlers, Cooney, P.C. Attn: Moll	300.00
Electric Light & Power	
Alliant Energy	102.64
MV Equip Rep Outside Serv	
All Star Auto Glass	139.00
Heartland Tire & Auto Center	137.95
Papa's Truck & Trailer Repair	508.00
Ziegler Inc.	23655.30
Brush Cutting Chemicals	
Iowa Central Community College	220.00
R & W Power	181.75
Buildings	
Ogden Farm & Feed Center	188.64
Ray's Doors, LLC	425.00
Jail Commissary Fund	
Wearing Apparel & Uniform	
Card Services - VISA	211.29
Stellar Services, LLC	3531.68
Wanda's Hair Gallery	18.50
Reserve Deputy Fund	
Other / Misc Expense	
Card Services - VISA	279.97
Capital Projects	
Professional Fees	
Rey Freeman Consulting	740.40
Capital Improvements/Maint	
Card Services - VISA	87.85
E911 Surcharge	
Telephone Services	
InfoBunker	150.00
Ogden Telephone Co	99.00
Webster Calhoun Telephone Co	89.04
Miscellaneous Expense	
Rey Freeman Consulting	740.40

Other Equipment/Radio, etc	
Emergency Services Marketing C	3950.00
Emergency Management	
Utilities Payments	
Alliant Energy	685.31
DISH	61.03
Official Pub.& Legal Not.	
Mid-America Publishing Corp	64.05
MV Equip Rep Outside Serv	
Boone Co Treasurer	215.75
Building Repair	
Pritchard Brothers, Inc	2782.00
County Assessor Fund	
Stationery & Forms	
Mid-America Publishing Corp	76.00
Official Pub.& Legal Not.	
GateHouse Media Iowa	79.88
Mid-America Publishing Corp	79.88
Educational & Training Service	
Iowa State Assoc of Counties	190.00
William P Overton	315.84
E Jason Sands	112.91
Landfill Trust	
Ground Water Tax Expenses	
GateHouse Media Iowa	393.75
Genesis Development	210.40
HLW Engineering Group	4700.00
K W B G	792.54
Mid America Recycling	1803.75
Landfill	
Fuels	
Boone Co Treasurer	396.54
Martin Oil Wholesale	5656.38
Operating Expense	
Arnold Motor Supply	220.12
Boone Ace Hardware	74.99
Boone Hardware	68.95
Card Services - VISA	14.99
Central Iowa Distributing	322.00
Cintas	808.82
Culligan of Boone	43.30
Dick's Fire Extinguisher	318.10
JMB Roofing	150.00
Pritchard Brothers, Inc	3359.40
Sitler's Supplies, Inc.	225.00
Official Pub.& Legal Not.	
GateHouse Media Iowa	71.10
Telephone Services	
Xenia Rural Water District	130.40
Educational & Training Service	
A-Tec Recycling, Inc	394.62
Liberty Tire Recycling, LLC	300.20
Engineering Services	
Ahlers, Cooney, P.C. Attn: Moll	112.50
HLW Engineering Group	1752.50
Fixed Plant Equipment Repair	
Card Services - VISA	36.99
Country Plastics	89.78
Moffitt's Ford	159.63
O'Reilly Automotive, Inc.	14.82
Operating & Cons Equip Rep	

Brown's Heavy Equipment, Inc.	659.87
Card Services - VISA	53.86
Joe Busch Ag Repair, Inc.	678.93
Moffitt's Ford	2172.93
Ziegler Inc.	345.51
Dues & Memberships	
Boone Chamber of Commerce	100.00
Buildings	
Card Services - VISA	179.00
HPC, LLC	61701.55
Leachate Control	
Keystone Laboratories	473.94
Equipment Rental Charges	
Capital City Equipment Co.	228.50
Health Ins Premium	
Payroll Holding Acct	
BC Treasurer / Flex Benefits	1607.82
Secure Benefits System	587.00
Health Ins.Claims Paid	
Secure Benefits System	7101.50
Grand Total	354874.09
End of Report	